



STATE OF CONNECTICUT  
OFFICE OF POLICY AND MANAGEMENT

**To:** Agency Heads  
Executive Branch Agencies

**From:** Pam Law  
Deputy Secretary  
Office of Policy and Management

**Date:** August 18, 2000

**Subject:** Grants Are Not Personal Service Agreements

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It has been brought to my attention that some agencies are using the Office of Policy and Management PSA review process when awarding grants.

Grants are not personal service agreements. Therefore, OPM review is not required.

We recommend that agencies create a form that meets their individual needs for grant awards rather than using the Personal Service Agreement Form (CO-802a). Please contact Marianne Courchaine at (860) 418-6237 with any questions.

C: Business Office Managers  
Office of the Attorney General